

**GELDESTON VILLAGE HALL MANAGEMENT TRUSTEES**  
**MINUTES OF THE AGM HELD ON WEDNESDAY 7<sup>TH</sup> MARCH 2018**  
**IN THE VILLAGE HALL**

**PRESENT**

Lorraine Loffstadt (Chairman)  
Keith Loffstadt (Treasurer)  
Barbara Ashford  
Stephanie Robertson (Secretary)  
Ian Ansell  
Valerie Streames  
Colin Streames  
Veronica Sweetman  
Paul Sweetman  
Rebecca Clark  
David Shave  
Jim Taylor

**APOLOGIES**

John Crowfoot  
Dr Jolyon Oxley

Lorraine welcomed all present and thanked them for their attendance.  
Minutes of the AGM 21<sup>st</sup> February 2017 were agreed unanimously and signed by Lorraine.

**MATTERS ARISING**

**Village Alive Project**

From the concept of the project in early 2017, funding activity in the single year has succeeded in raising £90,000 for major renovation of the Village Hall. In addition, we have just received two anonymous donations of £5,000 and £1,000. This generosity means that we can make up the funding shortfall for the toilet project and, perhaps, some interior work to the Hall.

**Music Day 2017**

This was a great success and, by popular demand, is to be extended by an hour for the 2018 event.

**Cycle Club**

A new activity in 2017, the group bike tour was a successful day and, we hope, can be continued in 2018. Lorraine thanked Rebecca for organising the event.

**Gift Aid**

Our claim has been sent in for the year 2016/17 and we can expect an early response from the Charity Commission.

## **CHAIRPERSON'S REPORT**

Lorraine circulated her Report to the meeting.

It has been a fantastic year for the Village Hall in the funding progress made towards its extensive renovation and the building works already underway. It is particularly exciting that, with our grateful thanks for the recent anonymous donations, we can now move forward with the Toilet Project which would otherwise have been delayed until further funding could be raised.

We are also grateful for the Parish Council's contribution of £5,000 via Third party funding which enabled us to access substantial funding from Wren.

It has involved a lot of hard work to advance so far in so short a time, but well worth the effort. The team work of the Committee and the help given by Friends has been brilliant.

Sadly, we have recently said goodbye to three Committee Members; Judy Hall, Fizzy Morton and Peter Bates. We thank them for their service on the Committee and our best wishes go with them.

These losses accelerate the need to attract active Committee Members with ideas to share on new ways forward for the Village Hall. We should also aim to encourage the participation of young people on the Committee.

Inevitably, income from Hall events is reduced whilst the refurbishment works are in progress. Nonetheless, outdoor and other events are already programmed for 2018.

The Christmas lights format is being revamped to make it more of a party event.

Fuller details of the subjects recorded above are given in the Chairperson's Report attached.

### **Response to Chairperson's Report**

Lorraine invited questions.

It was suggested that perhaps the Village Hall could do something to mark Norfolk Day on 27<sup>th</sup> March. Discussion concluded that this was not possible while the works in the Hall are ongoing. As a general comment Lorraine thought that we have to accept a period when the Hall is less active and there is not the time to do everything. Aside from the disruption, the effort required to manage the project is a big task. Once the Hall is back again it will have to be made busier than ever.

There were hearty thanks and congratulations to Lorraine and Keith for their unstinting efforts and commitment to the Village Hall and the success they have achieved.

## **TREASURER'S REPORT**

Keith circulated the accounts for the year ending 2017, together with his Report

### **Income**

Total income (£29,200) includes Charitable funding grants of £20,850. These funds are strictly for Hall refurbishments only and are accounted for separately, following Charity Commission guidelines.

In addition, Keith maintains a flow chart identifying each funding grant that we receive and the project to which the grant is given. This is available to anyone who is interested to have a copy.

Non grant income (£8,345) is separated to routine accounts.

Coffee mornings raised an exceptional £1,376. Keith thanked Val and Colin for their achievement and for the support of those who attend.

Also noteworthy, the Big Auction 2017 raised an amazing £16,000, with thanks again for the generosity of the donors and the buyers.

### **Expenditure**

Total expenditure (£9,950) includes refurbishment project costs which are non-recurring. The underlying cost for routine expenditure was £3,000 which will reflect moving forward in 2018.

### **Projects**

#### **'Let's Eat'**

Steve Harrod "Karpet Kingdom" has offered to supply the covering for the flooring in the kitchen.

We also received a legacy from the John Bullock estate.

#### **'Warm and Dry'**

Charitable funding from Wren (£46,000) was raised for this project and is being paid directly to Wren for the roof, windows and doors.

#### **"At your Convenience"**

Funding from a couple of funding applications came through less than requested and left a funding 'gap' of £5,000. A fund request is awaiting conclusion from The Foyle Foundation. We are able to still move forward mainly due to the recent donations of £5,000 and £1,000 (covered in Chairman's Report). We are also going ahead with the new entrance.

Keith has confirmed that funds are in place to keep the projects moving forward along with the modernisation of the Hall entrance. "**Welcome**" £3,500 has been quoted for the work and is affordable.

We are now also looking at the main interior of the hall relating to new lighting, heating, blinds and decoration. Quotes are being sort for this new project. "**The Final Push**"

There will be periods of time when we cannot use the Hall but we have to go with that for the benefits to come. Some activities continue presently. Attendance at the weekly Bowls night has increased and the Ukulele Group is still active. Regrettably, the already small Art Group has become untenable for the tutor after one person left.

Keith invited questions

#### **Response to Treasurer's Report**

Paul Sweetman asked if there was a requirement for independent audit of the accounts. Keith confirmed not for annual income under £10,000. Project money given for a specific purpose has been deposited in a restricted account just for the refurbishment and is exempt from Income Tax.

Paul thanked Keith for doing a good job on the accounts, as did all present.

### **ANY OTHER BUSINESS**

**Tidings Magazine**

Lorraine raised the matter that with Peter Bates leaving the village and the editing of the “Tidings Magazine” will be passed on to a new person. This provided an invaluable source of information on what was happening in the local villages and would be a great loss if not continued. Barbara to keep up to speed as to whom will be taking it on. Rebecca told Barbara that she could maybe help with this.

**Wherry Pub**

Jim Taylor asked if something could be done about the entrance to the tea room at The Wherry Inn. This has become apparent during the Coffee mornings.

Lorraine would discuss with Janet how the situation could be improved but is not something that we can really do anything about.

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All the existing committee members including Andy Oven and Johnny Crowfoot, even though there were not present, said they would stay on the new committee. Dave Shave and Rebecca Clark said they were willing to stand. They were voted on with a proposal and seconder.

There being no other business the meeting closed at 7.30pm

New committee meeting then took place.